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WE HAVE EXCITING CAREER OPPORTUNITIES FOR:

SHORT-TERM CONTRACT POSITIONS **PROFESSIONAL NURSE**

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.



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PROFESSIONAL NURSE SHORT TERM CONTRACT POSITIONS (Not exceeding 12 months)

Department: Health
Branch: Region A - G
Designation: Professional Nurse
Remuneration: R33 321,80 pm (all-inclusive, no benefits)
Location: Various Regions

Minimum Requirements:

- Matric certificate (NQF level 4).
- Diploma or Degree in General Nursing (NQF level 6).
- Diploma or Degree in General Nursing (NQF level 6), with Midwifery and Community Health Services/Psychiatric will be an added advantage.
- SANC registration.
- 3 years' post registration as a Professional Nurse.
- Basic knowledge of interpersonal relations, and customer relations.

Primary Function:

Provision of immunisations including the school-based immunisations (HPV, Tdap) and deworming of learners. Manage early detection and treatment and control of the health conditions in the community.

Key Performance Areas:

- Participate in the identification, design and delivery of health awareness campaigns at clinic and community level.
- To maintain and sustain acceptable administrative procedures and provide the relevant information for management to establish health trends, identify gaps and optimize planning in the delivery of health care. Actively engage with various community groups to foster response to communicable and non-communicable diseases and other community needs.
- Provision of health education to learners and parents about the importance of immunizations.
- Conducting health assessments of learners according to the relevant policies and guidelines.
- Provision of immunizations including the school-based immunizations (HPV, Tetanus Toxoid) and deworming of learners. Manage and safeguard all relevant health records including consent forms where possible.



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- Applies procedural nursing sequences with regards to the diagnosis, treatment, monitoring, evaluation and control of communicable and non-communicable diseases. Participate in community-focused awareness initiatives and personal development interventions through the dissemination of information on health issues and associated treatment application to ensure that objectives related to affordable, accessible and cost-effective health care are realised.
- Initiate, facilitate and maintain community and intersectoral collaboration at clinic/regional level.
- Collaborate with stakeholders (Support Partners, Non-profit Organisations and other Community Structures).
- Quality assurances, accurate recording and reporting.
- Compilation of data reports.

Leading Competencies:

- Must be able to Conduct Health Assessments and Vaccinate.
- Have Good Communication and Coordination Skills.
- Collaborative/Teamwork management & Accountability.
- Good Communication ability.
- Networking skills.
- Problem-solving through negotiation, consensus building or compromise.
- Counselling skills.

Core Competencies:

- Basic knowledge of Interpersonal relations and customer relations.
- Basic knowledge of local government, interpersonal relations and customer relations.
- Customer and Service Delivery Management (Batho Pele) Ethics, HR Values + CoJ Values, Integrity and Professionalism Impact and Influence and Confidentiality.
- Quality Assurance through accurate recording and reporting.
- Health Information Management; Community Outreach, Health Promotion and Awareness and Financial Management.

“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”



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Please take note that only online applications will be considered. Please apply by using the following link below:

Region A <https://share-eu1.hsforms.com/1tY5AbrCwTU2rIC-9puR-fwew554>

Region B https://share-eu1.hsforms.com/1_Vd61kACsb-C-c3tT32LIQew554

Region C <https://share-eu1.hsforms.com/1tGI2WXuCQbyy9zLSfJL6vgew554>

Region D <https://share-eu1.hsforms.com/1CNyEK1pGTXqm04b2ugu37Qew554>

Region E <https://share-eu1.hsforms.com/1V85EvhVLR126J6s57AxmjAew554>

Region F <https://share-eu1.hsforms.com/1gLnX4URRQuiDqvSdOcb4eQew554>

Region G <https://share-eu1.hsforms.com/1Bu3U8u-3QbCHPHVS6kE5Ewew554>

APPLY ONLINE VIA: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Sharon Gardner

Tel No: 011 407 7239

CLOSING DATE: MONDAY, 17 MARCH 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record;
- CV validation;
- Employment record verification;
- Criminal check.
- Identity validation.