

1. SCOPE OF WORK

The **Metropolitan Trading Company** trading as **Metropolitan Tech Company** requires the services of a SANAS-accredited verification agency to carry out the following:

- 1.1. Gather the necessary information required to assess MTC on the B-BBEE scorecard,
- 1.2. Prepare MTC for assessment on the BEE scorecard,
- 1.3. Assess MTC on the B-BBEE scorecard and issue a SANAS-accredited B-BBEE certificate based on the assessment.
- 1.4. Assist MTC compile a report which will be submitted to the B-BBEE Commission, and
- 1.5. Perform any other tasks necessary for MTC to obtain the B-BBEE certificate, ensuring full compliance with relevant regulations.

Evaluation Criteria

| Deliverables | Points |
|--|--------|
| <p>Proof of Verification Agencies' Accreditation with the South African Accreditation System (SANAS)</p> <ul style="list-style-type: none"> • Valid SANAS Accreditation Certification Provided (45 points) • No SANAS Accreditation Certification Provided (0) <p>Note: Certified Copy of the SANAS Accreditation Certificate should be submitted.</p> | 45 |
| <p>Verification Agencies' experience in B-BBEE verification for State Owned Companies (SOE's) in the past five years.</p> <ul style="list-style-type: none"> • 5 x SOE's (25 points) • 4 x SOE's (20 points) • 3 x SOE's (15 points) • 2 x SOE's (10 points) • 1 x SOE (5 points) • 0 x SOE (0 point) <p>Reference Letters on the entity's letterhead proofing verification agency's experience.</p> | 25 |

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| <p>CV of the Project Leader showing B-BBEE Consulting for Large Companies and or State-Owned Companies for 5 years' experience. And the points will be allocated as follows:</p> <ul style="list-style-type: none"> • 5 years = 15 points • 3-5 years = 10 points • 3 years = 5 points • 0 year = 0 points | <p>15</p> |
| <p>3 x Reference Letters on relevant company letterheads detailing the role of the organization or the project manager in a project of the same nature</p> <ul style="list-style-type: none"> • 3 x Reference Letters = 15 points • 2 x Reference Letters = 10 points • 1 x Reference Letter = 5 points • 0 x Reference Letter = 0 points | <p>15</p> |

A minimum 80 points is required to be considered for specific goals evaluation

Closing date: 02 April 2025 at 12h00